



P&C of NARELLAN VALE PUBLIC SCHOOL

46 Waterworth Drive, Narellan, NSW, 2567

<https://narellanva-p.schools.nsw.gov.au/p-c.html>

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Narellan Vale Public School P & C Minutes of Committee Meeting Wednesday 11th May 2022

Meeting Opened: 7:04pm

Present: As per sign in sheet

Apologies: As per sign in sheet

Minutes of Previous Meeting Accepted:

Brooke read the minutes from the last meeting. A motion was passed that the minutes of the meeting on 10th March 2022, as read, are a true and accurate account of said meeting.

Acceptance moved: Brooke Seconded: Michelle

Business Arising

Principals Report: Michelle Sarjana

- Thank you to the P&C for agreeing to have alternate meetings via Zoom. This flexibility allows staff who have young children attend. (see scheduled meetings at the end of this report)
- Covid absences are still presenting us with daily staffing problems. Many of our additional programs have been paused including Covid Intensive Support-BOOST, Learning and Support, EAL/D, Aboriginal, Library, teachers RFF or classes are split.
- At present we have 713 students on roll and this includes our 21 Support Unit students. New students have enrolled this term and there are others we are expecting in the next couple of weeks.
- We farewelled Primrose Bradley 3B teacher and Sally Buckley on 1B at the end of last term.
- Lisa Stephenson is currently on extended leave until Monday of week 7 and Sam Strahan is relieving as DP.
- Craig Hasler GA is only working 2 days a week and leaves NVPS in July.
- We welcomed a new permanent teacher Macolata Ross to the Support unit this term.
- NAPLAN commenced this week and will continue into next week for Years 3 and 5. The online testing platform requires students to have some keyboard skills and as a result of this, we would like to purchase another two class sets of laptops this term.
- Our new electronic and gate signage will be completed in the next fortnight.
- Levelling work and drainage is being undertaken behind 'F' Block. The Office/Administration block roof is being upgraded this term.
- Student Parliament are very active and meet regularly under the guidance of Mr. Randhay.
- A successful Autism Awareness Day was held last week and the money raised goes towards buying more equipment and resources for the support unit.
- All excursions, incursions, sporting events and Stage 3 camp are proceeding under Covid guidelines. The camp note is being distributed this week. Year 5 parents with credit will have the option to use this credited money towards the camp costs.
- Our whole school assembly is scheduled for Thursday 12th May in the school hall. PBL Awards will once again be distributed and students who will be receiving an award will take home a slip inviting parents/carers to attend and Cross Country ribbons for place winners will be awarded.
- Attendance at the Three Way Conferences for both events were well supported and we received positive feedback.
- The changes to our Reports are reflective of parental feedback and are easier to read and the inclusion of next steps in learning provides an area of focus for future learning goals.
- The Senior Leaders are currently finalising our Annual School Report 2021 and updating our 2021-

2024 School Plans.

- Thank you to P&C for your planning and hard work for the Easter raffle, Mother's Day stall and the sausage sizzle. You are amazing!

Meeting 3: 11.05.22 Zoom

Meeting 4: 8.06.22 Face to Face

Meeting 5: 27.07.22 Zoom

Meeting 6: 31.08.22 Face to Face

Meeting 7: 19.10.22 Zoom

Meeting 8: 23.11.22 Face to face/End of Year

Michelle Sarjana

PRINCIPAL

Community Liaison Officer's Report:

- Position not filled at this stage.
- Suellen and Ash have taken on some of the roles. Zahraa has done some new notes to go up. Managed by the staff at this stage.

Correspondence in:

- Fundraising pamphlets
- Bank statements
- New debit card

Correspondence out:

Fundraising Report: Emma Decelis

- Website Updated with current notes and events. Thank you to Mr Ash Randhay for doing this for the P&C. It looks fantastic and will continue to liaise to keep it updated before and after each event. Ask Mr Randhay: Can we please remove the notes for the Easter Raffle, Mother's Day and Cross Country now. Ash: Notes have not removed as yet due to the website then looking blank. Update/Add for the new K-2 funrun date and sausage sizzle.
- Easter Hat Parade Raffle Huge thanks to our team of parents for donating their time prior and on the day of our Easter Hat Parade. They counted money, cut tickets, and sorted eggs into class lots for the Easter Bunny visits and helped wrap all the Easter prizes which was a new record of 63 prizes. Volunteers include Brooke McKinnon, Cynthia Williams, Mili Spiroski, Lorraine Carpenter, Brooke Nguyen, Alison Lee, Sarah Langford, Bek Nolan and Michelle McGarrity.
- Mother's Day Stall: The stall was very successful and ended up running on Monday. This worked well with selling off remaining gifts throughout the week. We could do the same with Father's Day. Special mention to Cynthia for her special system on dividing up all the gifts across the classes. It works so well year after year and ensures that each class has the same allocation depending on numbers. Ordered a tray of wraps from Woolworths and they were delicious for further events when needed. Thanks to our team of parents for donating their time prior and on the day of our stall. Volunteers include Brooke McKinnon, Cynthia Williams, Mili Spiroski, Lorraine Carpenter, Samantha Hunter, Kayla Stephens, Alison Lee, Michelle McGarrity, Catherine McCormack and Kelly Clifford.
- Cross Country 3-6 BBQ After changing the date, the bakery mixed up the date and day and therefore on the morning of, we found out that our order of 306 rolls wasn't filled. Thank you to Mrs Linda Newans and Mrs Helen Lapstone who saved the day and went to nearly every bakery in the Macarthur region to fill the order at the last minute. BBQ went along without any further hiccups.
- Thanks to our team of parents for donating their time prior and on the day of our BBQ. Volunteers include Susan Marek, Emma Decelis, Brooke McKinnon, Cynthia Williams, Mili Spiroski, Lorraine Carpenter, Kayla Stephens, Alison Lee and Sarah Langford. Thank you also to our GA's Craig Hasler and Jeff Greenwood for cooking our BBQ and helping out.
- K-2 Fun Run Date: Friday 27th May Orders cut off Monday 24th May, 3pm. Sausages and Rolls to be ordered once quantities are in. Float to be done by Cynthia Williams.
- Gala Day BBQ Michelle McGarrity has volunteered but without a strong team of commitment we will have to give it a miss. A few parents have commented on a post put up by Brooke McKinnon, requesting help, but some can only give a day here and there. Emma to discuss the workload in prepping for the events. At this stage there doesn't seem to be enough helpers for the school to

commit to it. There are future gala days in summer we could consider. Sam Strahan suggested we just do drinks and lollies as opposed to a hot lunch etc

Discussions on.

- Disco day - rewards day secret disco day, P&C to sell a pack for kids on a pre order: lollies, drink, chips or BBQ roll? (Date to be supplied by Michelle Sarjana). Students to rotate through the disco each day
- Crazy Camel Calendars and Gifts raised \$2728 in 2018. Michelle will discuss with staff if this is something they would commit to.
- Father's Day Stall: possible date of Monday 22nd August (due to year 5 and 6 camps in the weeks leading up to Father's Day on September 2nd.) This will then give more time for excess gifts to be sold that week.
- Contacted by Bunnings at Gregory Hills. Would we be willing to do a bunnings BBQ? Emma has requested further information. Helpers could commit to blocks of time and not an entire day.
- Had carpenter Aaron Cassel from Cassel Built attend a meeting with Brooke McKinnon and Cynthia Williams on Tuesday 10th May. He is a fully licensed builder/carpenter and fully insured. He is quoting a new shed that is up off the ground away from water and leakages. He is quoting on a 3x3m shed with awnings on front and back. The old shed could be relocated around the school or dismantled.
- Price on some rubber mats to stand on when at all day selling events.
- Bring out the 2nd hand uniform shop again. Michelle to chase up Lyn about that.

Sponsorship Report: Michelle McGarrity

- Working on a new look for the sponsorship package. Trying to make it more interesting and inviting. Would like to get to better with Brooke to try and hash it out.
- Look for sponsorship with specific items that may need to be done around the school. Businesses may like to do a 1 off donation as opposed to a commitment.
- The back carpark is not looking safe. To get the blue metal placed down was \$4000 which would also be used between the demountables.
- No new sponsors at this stage.

Uniform Shop: Brooke McKinnon

- Year 6 Polos In the last stages of printing now after the artwork was approved by the school on Friday. Pushing to receive the stock by school photos. Will get another update on Friday 13th May and will update Mrs Samantha Strahan and parents.
- Winter Stock All available now. Just waiting on the microfibre pants that will be the same colour as the microfibre jackets to be delivered.
- Year 6 Leaders Thank you to the year 6 leaders and Mrs Strahan for helping out in busy times to help deliver orders to the classrooms. Much appreciated.
- Website Updated Winter stock catalogue has been done and updated to the school website and to Facebook to help parents when ordering. Would you like this printed and sent out to all families

Treasurers Report: Cynthia Williams

- Petty cash and 2nd hand uniform money
- Sock day raised \$336
- Easter raffle \$2903
- Mother's Day \$1173
- Cross country \$502
- Keep in mind that the school is getting smaller so it is not realistic to compare funds in previous years with a drop of almost 150 in the students
- Donations for students going to PSSA to assist with costs.

Narellan Vale Public School P&C			
Balance as at 11/5/22			2022
The Mac - S2			26,798
The Mac - S1 (Visa Debit Card)			849
The Mac - Esaver			10,700
The Mac - Term Deposit			25,613
Float - Undeposited Funds			
Petty Cash			110
2nd Hand Uniforms - Undeposited Funds			45
Total Assets			<u>64,070</u>
Income - Year to date 2022 @ 11/5/22			
	Income	Expense	Profit/(Loss)
Fundraising events			
Mother's Day Stall	6,005	(4,832)	1,173
Easter Givaway	3,300	(397)	2,903
3-6 Cross Country BBQ	1,009	(508)	502
Crazy Sock Day	336	0	336
TOTAL FUNDRAISING SURPLUS			<u>4,913</u>
Other expenses/income			
Membership			28
Bank Interest			5
Bank Fees			19
Net Profit/(Loss)			<u>4,965</u>
Donations			
Donation to NVPS -			
Donation to NVPS -			
Other Donation/Gift - Kitiona Family Flowers			(69)
Other Donation/Gift - Mia Tattersal - PSSA			(150)
Other Donation/Gift - Tiarna Nguyen - PSSA			(150)
Other Donation/Gift -			
TOTAL DONATIONS			<u>(369)</u>

General Business

- Kylie Grainger to discuss changes to the school reports. Front page is based on department guidelines and can't be adjusted. Changes have been made based on parents' feedback and what other schools have found success with. Will have a next steps section that outline the students learning. Overall achievement and effort remain the same. Other KLA's will have 3 descriptors but will not have a next steps section. The back page will also remain the same with the school qualities and the general comment from the teacher. The descriptors will allow the parents to see more clearly what they are being graded against. Grade based descriptors and not stage based. Emma's feedback is it is a great change, lots of feedback for parents but still very clear and easy to read. Changes to be implemented for the upcoming Semester 1 reports.
- Emma- tiles in the bathroom are very slippery with so much wet weather. Are more rubber mats required to avoid more accidents with students slipping. Staff will chase it up to see if it is an ongoing issue.

Meeting closed: 8:02 pm

Next Meeting: Wednesday 8th June 2022 6:30pm in the Staffroom. Could zoom in any teachers who may want to join.